



Confederated Tribes of Warm Springs, Oregon
Office of the Secretary-Treasurer/CEO
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MEMORANDUM

TO: All Tribal Employees

FR: Lynn Davis, Acting Secretary-Treasurer/CEO *LD*

DATE: Friday – January 05, 2018

RE: Early Closure – January 05, 2018

Due to impending and current adverse weather conditions, and for the safety of the employees, the Tribe is authorizing early release at 12 noon today.

Please notify employees that have children at the Early Childhood Education center to pick up their children no later than 12:30 pm.

Early release does not apply to the following department/programs; Tribal Police, Corrections, Police dispatch, Fire & Safety Emergency medical technicians, Tribal Group Home and Public Utilities personnel.

Have a safe commute home, and plan on being back at your work station at your regularly scheduled time Monday – January 08th.

Please keep in contact with your supervisor and stay tuned to KWSO for any updates next week, on any impending adverse weather conditions that may impact our area.

cc: Tribal Council
BIA/Warm Springs
IHS/Warm Springs
File

