



Confederated Tribes of Warm Springs, Oregon
Office of the Secretary-Treasurer/CEO
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MEMORANDUM

TO: All Tribal Employees

FR: Michele Stacona, Secretary-Treasurer/CEO *M Stacona*

DATE: Thursday – February 14, 2019

RE: Early Closure – February 14, 2019

Due to current adverse weather conditions, freezing temperatures, and for the safety of the employees, the Tribe is authorizing early release at 4:00 pm today.

Please notify employees that have children at the Early Childhood Education center to pick up their children no later than 4:30 pm.

Early release does not apply to the following department/programs; Tribal Police, Corrections, Police dispatch, Fire & Safety Emergency medical technicians, Tribal Group Home and Public Utilities personnel.

Have a safe commute home, and plan on being back at your work station at your regularly scheduled time Friday – February 15, 2019.

Please keep in contact with your supervisor and stay tuned to KWSO for any updates, on any impending adverse weather conditions that may impact our area.

cc: Tribal Council
BIA/Warm Springs
IHS/Warm Springs
File

