

# Warm Springs Tribal Employment Rights Office Commission (TERO)

## 3 POSITIONS

### Section 6.01 Establishment of Commission

The Tribal Employment Rights Office Commission is hereby established to perform the duties and responsibilities set forth in this code.

- A. Membership-the commission shall be comprised of 5 members appointed by the Tribal Council. The members shall hold office for a period of 1 and 2 years, terms to be determined by the Tribal Council. There is no limitation on the number of terms a member may serve.
- B. Qualifications-any Indian 18 years and older who works or resides on the reservation is qualified to be appointed to the commission.
- C. Commission Chairperson-The commission shall elect annually a Chairperson from its membership. The chairperson shall preside at all meeting of the commission and shall be authorized to sign required documents in accordance with the powers of the commission.
- D. Duties and Powers-The commission shall be responsible for conducting hearings on Tribal Employment Rights matter in accordance with this code. In addition to all specific powers set forth in this code, the commission shall also have the following powers:
  - 1. Review contractor applications to certify that applicant is eligible for inclusion in Indian Owned business directory.
  - 2. Certify on-the-job training hours as recorded by office staff for tribal apprenticeship programs.
  - 3. The commission may conduct on-site visits if such visits are a part of their investigation for the decision making process for appeals.
  - 4. Develop procedures necessary to implement the provisions of this code that are consistent with this code.
  - 5. Conduct an annual review of the code.
- E. The Commission will hold regular monthly meetings. Times and procedures for hearings will be set as necessary, when an appeal is filed on a sanction or decision of the Program Manager.
- F. The commission will be afforded annual training on hearing procedures and decision making techniques.

Letters of interest & Resumes' of applicants interested in serving on the **WARM SPRINGS TRIBAL EMPLOYMENT RIGHTS OFFICE (TERO) COMMISSION**, submit **BY 5:00 PM ON FRIDAY - JUNE 4, 2021.**

- Drop off at Tribal Administration Building addressed to Michele Stacona
- By Mail send to: Michele Stacona, PO Box 455, Warm Springs, OR 97761
- By email send to: michele.stacona@wstribes.org

PLEASE SIGN A CRIMINAL AND CREDIT BACKGROUND CHECK, FORMS CAN BE EMAILED OR MAILED TO YOU. IF YOU MAIL IN, THE FORMS WILL BE MAILED TO YOU ONCE YOUR LETTER/RESUME IS RECEIVED. INFORMATION WILL BE SUBMITTED CONFIDENTIALLY TO THE S-T/CEO.