



DATE: OCTOBER 25, 2021

**TO: WARM SPRINGS ADMINISTRATION DEPARTMENTS
WARM SPRINGS ENTERPRISES**

FROM: ECE PARENT COMMITTEE

SUBJECT: DONATION / PARTICIPANT REQUEST

The Early Childhood Education Center is hosting the Annual Lil' Pumpkins' Parade on Friday, October 29, 2021 Starting a Parade Walk at 9:45 and a fun time for ECE classrooms to go Trick-or-treating in the A-pod parking lot at 10:00 am. Parents are welcome to join their children but we do ask that you follow Covid Guidelines such as social distancing, wearing a mask and sanitizing upon arrival.

We are extending an invite to all the Warm Springs Administration Departments and Enterprises to donate and participate in a variety of ways:

DONATIONS: NO PEANUT PRODUCTS-WE ARE A PEANUT FREE BUILDING (Severe Allergies)

1. Pre-packaged healthy snacks –nothing homemade.
2. Prevention or promotional items / material appropriate for preschool aged children.
3. Decorations for tables.

PARTICIPATION:

1. Photo area – someone to create / decorate background. Need photographer with camera.
2. Time – Decorate table, hand out candy, and take photos.
3. Costumes – If you have any used costumes in good condition to donate for a child, who doesn't have one, would be greatly accepted and appreciated. And wear your own :)

Candy, materials, costumes or any time you spend can be counted as In-Kind Donation. Forms will be provided; you will just need to put down the amount of time and/or the price of items donated. Please reserve your space today. Set up will begin at 9:15am. Please respond by no later than Thursday October 28, 2021 to Tiana Northrup at 541-553-3241 or email Tiana.Northrup@wstribes.org and we will not turn anyone away who would like to set up a table last minute! Thank you!

