



# JOB ADVERTISEMENT

Position: WSCPE Operations Manager  
Pay: Negotiable based on qualifications and experience.  
Location: WSEDC Office (Warm Springs, Oregon)  
Start Date: Preferably June 20<sup>th</sup>, 2022

The Warm Springs CP Enterprise is seeking a key member for our management team. The Operations Manager will report to the Chief Executive Officer (CEO) and assume a strategic role in the overall management of the enterprise. The Operations Manager will provide leadership, management, and vision necessary to ensure that WSCPE has the proper operational controls, administrative and reporting procedures, people, and systems in place to effectively grow the organization and to ensure financial strength and operating efficiency. It is important that the person in this role understands the Oregon cannabis industry and related business that make it up, to include grow operations, cultivation, and processing, wholesale and retail sales, and be able to manage a diverse team of people and partners effectively.

**EDUCATION & EXPERIENCE:** A Bachelor's degree preferred in business, agriculture or related fields with an emphasis in operations and 8+ years in progressively responsible management roles related to direct experience in Cannabis businesses involving Cultivation, Processing, Wholesale and Retail Stores (preferably with tribally owned entities, or similar knowledge, skills, and abilities). Must be 21 years of age.

## KNOWLEDGE, SKILLS AND ABILITIES:

### Required

- 5 years' experience managing staff and/or project team of diverse ages and educational levels.
- Expert level competence in MS-Excel including the ability to create and manipulate formulas, filtered tables and pivot tables. Working knowledge of MS-Office, email and internet.
- Must have a valid Driver's license
- Successful completion of criminal background check and credit check to obtain a Tribal Key Permit.

### Preferred

- Experience with tribal government, tribal enterprise(s), tribal law, and working with Native American communities.
- Working knowledge of Metro point of sale and seed to sale.
- Outgoing and personable

**Submit Resumes to [jim.souers@wstribes.org](mailto:jim.souers@wstribes.org)  
By June 10<sup>th</sup>, 2022 (5pm)**