

## Confederated Tribes of Warm Springs, Oregon

Office of the Secretary-Treasurer/CEO

Warm Springs, OR 97761

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Date: July 2, 2024

To: Tribal Organization/Workforce

Re: Recognition of 4<sup>th</sup> of July/Early Release

Fr: Robert A. Brunoe, Secretary-Treasurer/CEO

## Greetings,

In recognition of 4<sup>th</sup> of July. On July 3<sup>rd</sup>, all employees will be released 4 hours early from their start time of work and will be granted admin leave.

If you have already scheduled PTO for July 3<sup>rd</sup>, then you will be required to use your PTO.

This applies only for those employees who are working a regular scheduled 8-hour work day July 3rd.

Essential staff will be required to continue with their regular work schedules for the day.

Have a Great 4th of July!

Robert A. Brunoe, Secretary-Treasurer/CEO

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